



ANGLO EUROPEAN SCHOOL

APPLICATION PROCEDURES



2016 YEAR 7 INTAKE

- applications must be made in accordance with the co-ordinated scheme operated by the child's home LA, placing this school as your first preference if that is your choice. For children resident in Essex this is detailed in the Secondary Education in Essex booklet.
- you should also complete the school's supplementary information form and send it directly to the school by the published deadline. Supplementary information forms submitted under criteria 4 without verification, or received after the published deadline, will be ranked as Criteria 5. If you would like confirmation of receipt, please send a stamped addressed envelope
- the school's Admissions Panel use the supplementary information form to rank applicants in order of their correspondence to the admissions criteria
- this list is then sent to Essex LEA who match offers from this and other schools so that parents gain their first choice school if possible or the highest offer compared to the list of preferences made by the parents
- the rank order provided by each school is applied until all places are filled
- the LEAs are expected to co-ordinate these admissions so that applicants from outside of Essex are treated equally and notified properly
- there is no way of "playing the system" in the national admissions arrangements. It is essential that parents place their order of preference with their first choice first
- schools do not know your order of preference
- all unsuccessful applications will remain on the waiting list until the end of the Autumn term.
- anyone wishing to remain on the waiting list after that date must notify the school before 18th December.
- applications must be made by the National Closing Date detailed in the Secondary Education in Essex booklet which is available from the LA. Late applications will be dealt with as detailed in these booklets for children resident in Essex. Children resident outside of Essex should refer to the process for handling late applications published by their home LA.
- the school recognises that people moving into the area may not have had an opportunity to apply within the deadline and such applications are considered in line with Government guidance
- schools in the Brentwood area remind parents that all of the schools are likely to be over subscribed and parents are advised to apply to more than one school

MID-YEAR APPLICATIONS YEARS 7-11

- the school's mid-year supplementary information form should be completed and returned to the school.

SIXTH FORM APPLICATIONS

The school has a Sixth Form capacity of approximately 300 students. The number intended to admit externally into Lower Sixth each year is 50. This is in addition to our internal candidates.

- the school welcomes applications at Sixth Form level from students moving into the area or wishing to move from their present school to pursue a course with us that they cannot pursue at their own school.
- applications are also welcomed from overseas students who qualify for state education in the UK
- Sixth Form applications should be made on a Sixth Form application form and are subject to academic performance
- where the Sixth Form is oversubscribed the following criteria will be applied:
 - students who have met the published matriculation requirements
 - applicants with a sibling in the school at the time of joining the Sixth Form
 - students applying to study the full International Baccalaureate Diploma

Young people who are
***Inquirers *Knowledgeable *Thinkers *Communicators *Principled**
***Open-minded *Caring *Risk-takers *Balanced *Reflective**